



601 Foster Street, Durham, NC 27701  
P 919-682-3941 F 919-682-3575

Genia Smith, CWFI  
www.accenthardwoodflooring.com

## INSPECTION RATES

**On Site Rate:**..... \$75.00/hour (minimum 4 hours or \$300.00)

**Travel Time:**..... \$50.00/hour

**Mileage:** ..... \$.85/mile

**Written Report:** ..... \$150.00. This is for the actual typed report itself and is in addition to the minimum on-site rate PLUS the following:

**All Other Work:** ..... \$100.00/hour  
(including research,  
report preparation,  
telephone calls, and  
actual writing of report)

**Expert Witness Services** ..... \$225.00/hour. These services require a retainer fee of \$1,500.00  
(including legal consultation, (\$500.00 non-refundable).  
deposition, court, trial,  
arbitration and waiting time  
in either courtroom or office)

**All other Expenses** ..... At cost + 20%  
(hotels, auto rentals, meals, etc.)  
for out-of-town inspections.\*

\*For out-of-town inspections, you may eliminate the 20% surcharge by providing your own credit card number to the hotel and/or airline for our travel arrangements, thereby being billed directly by them.

**We must receive your non-refundable minimum payment of \$500.00 before we come out to your home or job site.**

THE INSPECTION BILL MUST BE **PAID IN FULL** BEFORE THE INSPECTION REPORT IS RELEASED.

I have read the above. The above prices and conditions are hereby accepted.  
You are authorized to do the inspection.

Name: \_\_\_\_\_ Address: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



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## NOFMA® Wood Flooring Complaint Inspection Residential Information Inquiry

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The following information is necessary for making a proper evaluation of the product in question. Fill out as completely as possible. Use the back for additional comments.

This information is being provided by \_\_\_\_\_

Date of information inquiry \_\_\_\_\_

### COMPLAINANT:

Name \_\_\_\_\_ Telephone \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

E-Mail \_\_\_\_\_

### JOB LOCATION:

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

### BUILDING CONTRACTOR:

Name \_\_\_\_\_ Telephone \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

E-Mail \_\_\_\_\_

### FLOORING CONTRACTOR:

Name \_\_\_\_\_ Telephone \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

E-Mail \_\_\_\_\_

### FLOORING DISTRIBUTOR:

Name \_\_\_\_\_ Telephone \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

E-Mail \_\_\_\_\_



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# NOFMA® Wood Flooring Complaint Inspection Residential Information Inquiry

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### FLOORING MANUFACTURER:

Name \_\_\_\_\_ Telephone \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

E-Mail \_\_\_\_\_

**Product Involved:**     Solid     Engineered  
                                   Job site finished (type finish \_\_\_\_\_)     Factory Finished

### Installation/Finishing:

Installation, Date(s) From \_\_\_\_\_ To \_\_\_\_\_

Adhesive used \_\_\_\_\_, Trowel \_\_\_\_\_

Mechanical fastener(s) \_\_\_\_\_

Sanding/Finishing, Date(s) From \_\_\_\_\_ To \_\_\_\_\_

### Flooring System:

Concrete slab-     On-grade     Above grade     Suspended     Below grade

Sleeper/Screed System- Size(s) \_\_\_\_\_, Spacing \_\_\_\_\_

Solid Wood Joist- Size(s) \_\_\_\_\_, Spacing \_\_\_\_\_

Engineered "I" Joist- Size(s) \_\_\_\_\_, Spacing \_\_\_\_\_

Truss Joists- Size (s) \_\_\_\_\_, Spacing \_\_\_\_\_

### Sub-flooring:

Designate, Plywood/OSB/Composition Board- Size(s) \_\_\_\_\_

Layers \_\_\_\_\_, Attachment \_\_\_\_\_

### Construction History:

Newly built home- Date started \_\_\_\_\_ Date "dried in" \_\_\_\_\_

Date Drywall, Plaster, Texture, Priming completed \_\_\_\_\_

Date HVAC Operating regularly \_\_\_\_\_ Date occupied \_\_\_\_\_

### NOTES:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



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## NOFMA® Wood Flooring Complaint Inspection Residential Complaint History

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This information is being provided by: \_\_\_\_\_  
Print name Signature

Today's Date: \_\_\_\_\_

### Complaint as first noticed, location of condition, and date.

Condition as noticed? \_\_\_\_\_

\_\_\_\_\_

Location? \_\_\_\_\_

\_\_\_\_\_

Date? \_\_\_\_\_

### Progression of complaint with location(s) involved.

Condition became better, worse, remained the same? \_\_\_\_\_

\_\_\_\_\_

Where each situation was noted? \_\_\_\_\_

\_\_\_\_\_

### Comparison of complaint, present and 6 months ago, present and 12 months ago.

Condition now and 6 months ago? \_\_\_\_\_

\_\_\_\_\_

Condition now and 12 months ago? \_\_\_\_\_

\_\_\_\_\_